

APPROVED DEC 23 2000

**TOWN OF ANTRIM
BOARD OF SELECTMEN'S MEETING MINUTES
December 13, 1999**

6:00 p.m. MEETING CALLED TO ORDER – Chairman Seeger called the meeting to order at 6:00 p.m.

PRESENT: Chairman Tim Seeger, Selectmen Denise Dargie and Eric Tenney and Town Administrator Kelley Collins

GENERAL BUSINESS

- **Review, discuss and vote on Sommer's request for abatement of inventory penalty.**

The Selectmen reviewed the letter from Mr. & Mrs. Sommer requesting abatement of an inventory penalty. The Chairman recused himself because he has known the Sommers for 10 years and worked closely with Mr. Sommer for sometime. The Town Administrator briefly outlined the process used for mailing inventory forms and the fact that returned forms are placed in each resident's file. At the time the Sommers purchased the property in Antrim they were actually living in Candia. It is possible that the form was mailed to Candia. Some discussion took place regarding the resident's responsibility for changing addresses with the Town. Selectman Dargie made a motion to deny the Sommer's request for abatement of inventory penalty. Selectman Tenney seconded.

VOTE: 2 – 0.

- **Review, discuss and sign request for reimbursement of funds form Aiken House grant.**

The Selectmen reviewed the reimbursement request for \$18,850 from the Community Development Block Grant. Selectman Tenney asked the Town Administrator how much of the CDBG we have spent, to date. Based on current invoices, the Town Administrator estimates between \$20,000 and \$25,000 including this request.

- **Review, discuss and approve minutes of November 29 and December 6, 1999 Selectmen's meetings.**

The Selectmen unanimously approved the minutes of the November 29 and December 6, 1999 Selectmen's meetings.

- **Review and discuss excavation reports from Bennington.**

The Town Administrator made the Selectmen aware of the Road Agent's concern regarding excavated materials at the Tri-Town Landfill. The Road Agent has become aware that Bennington has bartered material to a private citizen for a grader. The Road Agent has been working under the assumption that even bartered material is to be recorded on the tally sheets. He is also concerned because the contract calls for material to be removed "...by, or in the presence of a Town employee..." There appears to be a loader in the landfill that does not belong to any of the three Towns. The Town

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Administrator suggested that the Selectmen memo the Bennington Selectmen to see if these issues can be clarified.

- **Review and discuss Christmas hours for A.R.T.S. (should we do a public notice in the papers)**

The Town Administrator asked the Board what holiday hours they would like to post for the Antrim Recycling & Transfer Station (A.R.T.S.). The Board discussed what would be most convenient for the resident's for trash disposal purposes, as well as giving our employees time with their families over the holiday. The Board agreed to close A.R.T.S. Friday, December 24, 1999 and Saturday, December 25, 1999 and to be open on Monday, December 27, 1999 from 2:00 p.m. – 7:00 p.m. and to close on Saturday, January 1, 2000 and be open Monday, January 3, 2000 from 2:00 p.m. – 7:00 p.m. These hours will be posted on the gate or compactor at A.R.T.S., in Town Hall and in two newspapers of local circulation. Prior to running these ads, Selectman Tenney will run this by the A.R.T.S. manager Bill Lang.

- **Review and discuss Antrim Friends of Recreation request to put a temporary skating rink up on Shea Field? the basketball court? Or tennis court?**

The Board of Selectmen reviewed Janet McEwen's request to place a temporary skating rink on Shea Field. The Town Administrator noted that Mrs. McEwen, a member of the Antrim Friends of Recreation approached her regarding the placement of a temporary vinyl 25' x 54 (or 56') skating rink. They would like to place it on Shea Field but would be willing to consider the basketball court or tennis court. Mrs. McEwen has discussed this with the Recreation Coordinator Shelly Gardner but hasn't mentioned it to the Recreation Commission Chairman, Sam Harding. She will give Mr. Harding a call to keep him informed. The Selectmen wanted to know who would be in charge of maintenance for this rink. Selectman Tenney noted that he had spoken to Mrs. McEwen about this and suggested she discuss this with Bruce Cuddihy. Mr. Cuddihy has done a skating rink in the past and as Selectman Tenney recalls it required considerable maintenance (nightly watering, snow removal, etc.) The Selectman asked if there would be lighting for evening skating. The Town Administrator noted that there would not be any lights it would be for daylight use only. The Selectmen wanted to know how they would keep people off it at night. The Board also wants the school made aware of this since they lease the fields and take care of the maintenance. The Board would like the Town Administrator to discuss their concerns with Mrs. McEwen. The Board does not feel, at this time, that they can support this project without more information.

- **Review and discuss Mrs. Hautanen's resignation.**

The Town Administrator asked the Selectmen how they want to proceed with staffing Michelle's position. The Board noted that they will leave that primarily up to her. The Town Administrator noted that Sherry Miller, the landuse secretary, expressed some interest in Michelle's position (secretary to the selectmen). The Town Administrator would like to offer Michelle's position to Sherry first. If she accepts it, then we should advertise for a part-time Landuse Secretary. Some discussion took place regarding hours

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and duties. The Town Administrator will come to the December 20th meeting with a draft employment advertisement, reviewed job description (if necessary), and a timetable for completion of the hiring process.

• **Review and discuss plan for this building. Will we be recommending bonding? Will the Restoration Committee be making this presentation?**

The Town Administrator asked the Selectmen if the Town Hall Restoration Committee will be making a presentation to Town Meeting regarding the \$823,000 for restoration. She asked if we should memo the committee to see where they stand on this issue. The Selectmen would like the Town Administrator to memo the Chairman of the Restoration Committee, Bill Nichols and see what his committee's intentions are. They feel strongly that this committee was set-up to see this project through and there are public hearings required if bonding is the committee's recommendation.

7:02 – 7:33 p.m. NON-PUBLIC SESSION TO MEET WITH APPLICANT FOR THE POSITION OF HEALTH & WELFARE OFFICER.

Chairman Tim Seeger made a motion to go in to Non-Public Session under RSA 91-A:3, II – b the hiring of any person as a public employee, at 7:02 p.m. Selectman Dargie seconded. Roll Call Vote: Chairman Tim Seeger – yes; Selectman Denise Dargie – yes; Selectman Eric Tenney – yes.

The Selectmen interviewed one applicant for the position of Health & Welfare Officer. No decision was made in Non-Public Session

Chairman Seeger made a motion to leave Non-Public Session at 7:33 p.m. and to seal the minutes. Selectman Dargie seconded. Roll Call Vote: Chairman Seeger – yes; Selectman Dargie – yes; Selectman Tenney – yes.

7:30 p.m. MEET WITH LIBRARY TRUSTEES, AT THEIR REQUEST, TO DISCUSS SIGNIFICANCE OF RECENT DEVELOPMENTS WITH AIKEN PROPERTY.

The Board of Selectmen met with Lyman Gilmore, Connie Kirwin, Sharon Dowling, Dana Welch, Library Trustees and the Library Director Kathy Chisholm to discuss the most recent turn of events regarding the Aiken House/Aiken Barn properties. The Library Trustees noted that they asked to meet with the Board to make them aware that they still feel that the purchase of the Aiken Barn property is critical. In addition, the Trustees have done some research on the "historic preservation" of these properties. They note that it is clear that if federal monies are used on these properties then any development must go through the NH Society of Historic Resources. If the barn property is purchased and the barn demolished (purely with Town funds) there is no historic preservation attached. Lyman Gilmore also wanted the Selectmen to be aware that when the Aiken Barn Trust was looking for money to purchase the barn property, he and his wife made a loan of \$1,000 to the NH Revolving Loan Fund to assist in that endeavor. Mr. Gilmore feels that since the Trustees are recommending the Town's purchase of this property it is important that he disclose this information. There was some discussion whether the warrant article for purchase of the Barn property should also include the

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demolition of the building. The Town Administrator suggested that it be included. If the people do not want to demolish the building the article could be amended to reduce the amount it would be much more difficult to add demolition because it would not have been properly warned. All present agreed to include the demolition in the warrant article and let the Town decide how best to proceed. The Library Trustees will be doing additional research on demolition or possible salvage costs.

The Selectmen signed the following items:

(6) Intents to cut, (1) form for Sewer Grant, (1) Equalization survey for the Department of Revenue Administration.

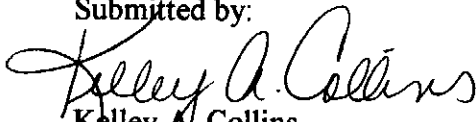
Town Administrator's Employment Agreement

The Selectmen reviewed and signed a one-year employment agreement, effective January 1, 2000 with the current Town Administrator, Kelley Collins. The only change to the contract is the annual compensation.

ADJOURNMENT

There being no further business to come before the Board, the Selectmen adjourned the meeting at 8:30 p.m.

Submitted by:


Kelley A. Collins
Town Administrator

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